

## JOB OPPORTUNITY

JOB TITLE: PART-TIME RESIDENTIAL PROGRAM WORKER

JOB REF NO: 12-2020

DEPT: NON-PROFIT SUPPORTIVE HOUSING

SITE: FORT FRANCES

UNION / NON: CUPE 65-12

### QUALIFICATIONS:

- A certificate in health or social services; degree or diploma preferred; or equivalent combination of experience and training, acceptable to the employer;
- Experience in Psychosocial Rehabilitation desirable;
- Has basic knowledge gained from education and experience of the emotional, physical, social and spiritual needs of resident groups (Frail elderly, physically handicapped, developmentally handicapped, psychiatrically handicapped);
- Proficient in using MS Office applications, including MS Word, Excel, and Powerpoint; other computer skills necessary for communication and research;
- Demonstrated knowledge of local community social services and programs;
- Must be able to work on a full rotation including shift work, and weekends;
- Dependable, competent and continued ability to carry out responsibilities;
- Demonstrated strong written and verbal communication skills;
- Demonstrated strong interpersonal skill with the ability to function effectively independently, within a team, with front line personnel , and management;
- Demonstrated ability to function effectively in a fast paced healthcare environment with excellent organizational and time management skills with the ability to multitask and prioritize workload;
- Dependable with a verifiable acceptable attendance record;
- Proven ability to perform the essential duties of the position on a regular basis.

### RESPONSIBILITIES:

1. Develop individual formal and informal community support networks for residents using the most appropriate services, personnel and resources that can be located or developed.
2. Promote successful integration of residents into the community.
3. Promote resident involvement in the operation of the building and a supportive community among the residents.
4. Help rebuild self-esteem, coping skills, daily living skills and problem solving abilities for individual residents.
5. Assist in arranging follow-up services for residents and encourage compliance with therapeutic regimes.

Interested and qualified candidates are invited to submit their resume and Employment Application form by using one of the following options:

1. Email to: [Human.Resources@rhcf.on.ca](mailto:Human.Resources@rhcf.on.ca)
2. Fax to: 807-274-2898 Attention: Human Resources
3. Mail or hand deliver to: Human Resources, 110 Victoria Avenue, Fort Frances, ON P9A 2B7

Resumes accepted for consideration on our advertised positions must quote the job reference number along with the job title. We wish to thank all applicants, however, only those invited for an interview will be contacted directly.