

**BOARD OF DIRECTORS MEETING**

**OPEN SESSION**

Thursday, April 27, 2023

5:30 pm – La Verendrye General Hospital / Webex

**A G E N D A**

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – March 30, 2023 * 2.2 Board Chair & Senior Leadership General Report – J. Ogden, H. Gauthier, J. Loveday, C. Larson, J. Forbes, Dr. L. Keffer * 2.3 Governance Committee Report – J. Begg 2.4 Audit & Resources Committee Report – B. Norton 2.5 Quality Safety Risk Committee Report – D. Clifford 2.6 Auxiliary Reports *	
3.	Motion to Approve the Agenda	
4.	Patient / Resident Safety Moment	
5.	Business Arising - None	
6.	New Business - None	
7.	Opportunity for Public Participation	
8.	Move to In-Camera	
9.	Other Motions/Business	
10.	Date and Location of Next Meeting: May 25, 2023	
11.	Termination	

\* denotes attached in board package / \*\*denotes circulated under separate cover / \*\*\* denotes previously distributed



**BOARD OF DIRECTORS MEETING  
ANTICIPATED MOTIONS – OPEN SESSION**

**Thursday, April 27, 2023**

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

Indigenous Acknowledgment:

*Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.*

**VISION**  
Caring, Together

**MISSION**  
Improving The Health of Our Communities

**VALUES**  
Progressive • Integrity • Caring • Accountable

**STRATEGIC PILLARS**

**ONE RIVERSIDE**  
Supporting a consistent and enabling organizational culture

**INVESTING IN THE PEOPLE WHO SERVE**  
Creating a plan to strategically leverage human resources

**TOMORROW'S RIVERSIDE TODAY**  
Making investments today, to support Riverside tomorrow

**STRIVING TO EXCEL IN EQUITY, DIVERSITY & INCLUSION**  
We will support EDI in all we do

 **Riverside  
Health Care**



following:

- The ID Now was originally obtained by Ontario Health for the use of diagnosing COVID-19 in areas where shipping to provincial labs for testing in a timely fashion were compromised geographically. While it is still the government's intention of distributing these analysers to help combat COVID-19, Abbott Diagnostics have found ways to increase the testing menu of the ID Now.
- As of March 20, 2023, LaVerendrye ER department has started testing using this technology and Rainy River Health Centre will receive their analyser April 3, 2023.
- We are the first in our region (and most of Northern Ontario) to use these analysers for Group A Strep and we have been used as a benchmark by Abbott Diagnostics in helping other hospitals throughout Ontario validate for Group A Strep.

Andrea reported having this technology will be a game changer for quick and efficient treatment of Group A Strep with possible testing expansion.

Joanne and Henry thanked Andrea for sharing her story and for her and the Lab team's work with implementing this technology.

**5. BUSINESS ARISING:**

There was no business arising.

**6. NEW BUSINESS:**

There was no new business.

**7. OPPORTUNITY FOR PUBLIC PARTICIPATION**

There was no public participation.

**8. MOVE TO IN-CAMERA:**

It was,

MOVED BY: B. Norton

SECONDED BY: D. Clifford

THAT the Board go in-camera at 5:42 pm.

CARRIED.

**9. OTHER MOTIONS/BUSINESS:**

There was no other motions/business.

**10. DATE AND LOCATION OF NEXT MEETING:**

April 27, 2023

**11. TERMINATION:**

It was,

MOVED BY: K. Lampi

THAT the meeting be terminated at 7:09 pm.

CARRIED.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary/Treasurer

### Strategic Pillars & Directions

#### Investing in Those Who Serve - Strategically Leveraging our Human Resources

- **Security**

Daytime security coverage was added on a temporary basis in early January. Recently, the decision was made to cease this coverage April 19, 2023, due to a lack of financial resources. Within a few days clinical leadership identified a vacancy in a separately funded program that enabled us to redirect existing resources to this fund and free up global funding to continue daytime security through March 31, 2024. Our engagements with the physician health and safety committee and directly with inpatient and emergency nursing further demonstrated the value of retaining this security service. The Chief of Staff shared thanks for the continuation of 24-hour security for the time being and thanked the Administration team for making this happen.

Over the next year we will advance identification of permanent resources to maintain daytime security in addition to our permanent evening and night security. In addition, we will be onboarding permanent security leadership to evolve our security program to enable critical supports such as restraint support, etc.

In late April a meeting is scheduled with select physician and nursing representatives where our legal counsel will address our rights and responsibilities as part of an improved hand-off process with the Ontario Provincial Police. Other areas, including door security, cameras and the use of voice based pendant alarms will continue to be explored and advanced to implementation planning.

- **Scheduling**

As part of UKG's rollout of our new scheduling software there is considerable process redesign that will be required. A working group has been established to assist in decision making as it relates to the new scheduling system implementation. A representative from each site was selected with particular focus on those staff who currently play a significant role in scheduling management.

- **General Surgery**

The Chief of Staff noted the locum general surgical program is developing and working very well.

#### One Riverside - Promoting a Consistent and Empowering Culture

- **Elders' Meeting**

On May 4, 2023, the Chief Executive Officer, EVP, Clinical Services and Chief Nursing Executive and Chief of Staff will visit the community of Big Grassy to meet with the Elders. Big Grassy Chief Lynn Indian requested this in-person meeting in order that the Elders could share their perspectives on services provided by the Rainy River Health Centre.

- **Trillium Gift of Life Presentation**

Trillium Gift of Life Network (TGLF) presented to clinical leadership and then the Medical Advisory Committee (MAC) regarding the opportunity to screen all deaths that occur in our ICU and Emergency departments. If eligible, TGLF would have conversations with patients and/or families that have died or are dying and discuss this option. The Rainy River District has a higher than provincial rate of citizens that have stated they wish to be an organ donor. The Ontario average of registered donors is 35% whereas Fort Frances is 57%.

#### Tomorrow's Riverside Today - Investing Today to Support Tomorrow

- **Human Resources Leadership**

Effective May 15, 2023, Kelly Woods of our human resources department will assume the role of Interim Supervisor for a one-year period.

- **Medical Director for Rainycrest Long Term Care Home**

Dr. Carolyn Trottier will be taking over the medical director role for Rainycrest Long Term Care Home.

- **Accreditation**

The Accreditation Leadership and Emergency Preparedness Committees have identified any gaps in standards and are continuing to meet to ensure the continuous quality improvement is occurring.

- **Emergency Preparedness Core Team**

The Emergency Preparedness Core Team, intended to take a corporate level view, has identified the following areas of priority as part of follow up through our meeting structure: Tabletops/Mocks, Code Review, Gap Analysis/Progress, Training Requirements, Recovery Plans, Imminent Risks, and Communication.

- **MRI**  
The planning kick off meeting for the MRI was held on April 15, 2023. A primary location was identified for the MRI; however, considerable effort is required to validate its appropriateness. Should an alternate location be required, there is considerable risk that the cost of renovations/construction and timelines may increase. As a result, our Team is focused on firming up the location as it will impact the extent of fundraising required and may impact the nature of the MRI unit selected based on footprint. At present we are anticipating the timeline to go-live for the MRI will be 2 ½ years. The timeline is longer than initially expected due to both training and capital requirements.
- **Ontario Health Team (OHT) Executive Lead**  
The OHT continues to engage two recruitment firms to select an agency that can assist with the onboarding of a new Executive Lead for the Rainy River District OHT.
- **Rainy River District Ontario Health Team (RRDOHT) Strategy Session**  
Rainy River District Ontario Health Team (RRDOHT) had a two-day strategic session April 17-18<sup>th</sup>, 2023. The follow up to this engagement session is a mission, vision, and values strategic planning session to be attended by the Chief Executives and one or two Board Members from each organization. There will be governance and decision-making discussions at this meeting.

**Striving To Excel in Equity, Diversity & Inclusion (EDI)**

- **Worship/Ceremonial Spaces**  
Renovations continue to advance in the Ground Floor meeting room to prepare the space as a ceremonial space to support our Indigenous population.

Our existing chapel is being transitioned to a multi-faith space. A member of our staff that is of the Muslim faith has worked with Chandra Colling, Executive Assistant to identify changes required to the room. Planned changes include:

- Removal of religious symbols and pictures.
- Installation of privacy curtains for prayer space.
- Storage cupboards for religious supplies.
- Addition of a compass for the room.
- New signage to support multi-faith use of the space, identify when prayer is in progress, and direct those using the space to the nearest bathroom facilities.

We are further discussing the best approach to address the need identified for supplies in the room such as religious texts, prayer mats, beads, etc. and provision of directory of the location and contact information for the various religious organizations in the area.

Thank you to the Riverside Team for their submissions, they are invaluable in the preparation of this report.

Respectfully Submitted,

Joanne Ogden, Board Chair

Dr. Lucas Keffer, Chief of Staff

Julie Loveday, Executive Vice President, Clinical Services & CNE

Carla Larson, Chief Financial Officer

Jordan Forbes, Chief Human Resources Officer

Henry Gauthier, President & CEO



## Auxiliary Report – April 2023

### Emo

No Report.

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### La Verendrye General Hospital

See Attached Report.

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### Rainycrest

No Report.

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### Rainy River

Tuck shop inventory has been completed and the hours of operation will be posted in the community to raise awareness of the merchandise available for sale.

Our \$1000.00 bursary for a Rainy River High School student entering a medical program has been renewed for 2023 and distributed to students.

A Rainy River citizen is donating an historical painting of The Arc for fundraising purposes. It was decided to possibly display the painting at the Legion.

Our Strawberry Social will be held in early May with all proceeds going to the ultrasound machine fundraising.

**La Verendrye General Hospital Auxiliary  
Executive Committee Meeting  
April 4, 2023 at 1:30 p.m.**

**Present:** Marnie Cumming                      Diane Glowasky  
              Linda Booth                             Donna Penney  
              Jan Beazley                                Linda Plumridge  
              Irene Laing                                Susan Sieders

**Absent:** Ellen Gagne                            Brenda Cox  
              Margie Gibson

**1.0 Call to Order:**

Marnie called the meeting to order at 1:30 p.m.

**2.0 Auxiliary Pledge**

Diane read the Auxiliary Pledge.

**3.0 Declaration of Conflict of Interest**

There was no conflict of interest declared.

**4.0 Approval of Agenda:**

Marnie added two items to the agenda under New Business: LVGHA Brochure, and Nominations Committee. The revised agenda was approved.

**5.0 Minutes**

The minutes of the March 7, 2023 meeting were accepted as circulated.

**6.0 Treasurer's Report**

Linda had pre-circulated the Treasurer's Report (see attached). She reviewed the current bank balance, memorial donations, and funds received to date for Rockin for a Reason. She also provided a brief update on the year end financials. It was noted that the Gift Shop is making around \$1,000/month, and the debit machine has been very beneficial.

Jan asked if it was possible to email charitable receipts instead of mail, or use etransfer. There was discussion and this could be reviewed in the future. Jan would check to see if we can obtain an Auxiliary email through Riverside.

## **7.0 Correspondence**

None

## **8.0 Directors Reports**

### **Foundation Representative Update**

Marnie indicated that the IV pumps are to be installed in April. She suggested that the cheque presentation be done at our AGM. We are hoping to obtain the 23/24 Capital Equipment list by May so a decision about future fundraising can be made earlier and used in future promotions. The Foundation Fall Gala will be held on Oct. 21, 2023.

The Foundation Luncheon/Tea in honor of June Keddie is now sold out. June was a member of the Auxiliary for many years, and was our rep on the Foundation Board. It was suggested that the Auxiliary say a few words at the event. Marnie would talk to Allison about this, and Irene would be prepared to do this.

### **Gift Shop**

Jan updated on the following:

- Shop open five days a week again
- Information has been forwarded to Twin City Refreshments for the parts needed for the confectionery machine which experienced some vandalism a few weeks ago.
- Follow up with Coca Cola has been done to get the additional machine removed
- Jan has talked to Ed Cousineau re: moving the cafeteria pop machine to a more desirable location – some electrical work needs completing first.
- Some new volunteers have been trained – currently working with 21 Shop volunteers.
- New merchandise is doing well in the shop and Susan is looking into new pop-ups.

### **Communications**

Marnie noted that Robin McCormack is not prepared to take on an Executive role at this time, but will help with promotions as needed.

### **Memberships**

Marnie indicated that 6 past memberships have been renewed, along with one new one.

Phoning/Courtesies: Donna had sent a sympathy card to the Dixie Badiuk family, and a Get Well to John McTaggart. June Smith is now in Rainycrest and it was agreed to send a birthday card for her 100<sup>th</sup> Birthday.





